





## ISF YOUNG **REPORTERS**

ROGRAMME

HANDBOOK Plan&Program

- workshopsschedule



# Hi there you, ISF Young Reporter!



### Congrats!

You are the first generation to get certified and participate in ISF Young Reporters Programme!

This Handbook will help you stay in the loop with the event.

#### Responsibilities

- attend all the workshops full time
- deliver the needed tasks
- make sure you are not late for the workshops, events, and meetings
- try to wear the ISF (Young Reporters) uniform at all times
- respect the rules, deadlines, and staff
- make sure you don't interrupt the competition or training
- communicate, help others, and work in a team
- give your best and enjoy!

### Minimum requirements:

- laptop
- phone
- enthusiasm

You will receive a microphone, stabilization tripod, power bank & ISF YRP Welcome pack







### WORKSHOPS

It's education time! What to expect?



BIG SPORTING EVENTS ORGANIZATION The first workshop will give you a chance to learn about the organization of big sports events. You will learn how it is to be a sports manager and how to build the event from scratch. You might not work on event organization during the education but you will learn how to stay organized and prepare for your own tasks for the upcoming days during ISF event.



After you learned how to plan your tasks and working day, you'll have an opportunity to about photography and how to create perfect social media content. This is your time to show your creativity and digital skills. Professionals and Influencers will teach you how to catch a perfect picture, how to find social media trends, and how to create and edit digital content. Later, you will practice at the sports venues and event.



Now that you know that part of your tasks is storytelling followed by good social media content and photography, you are ready to create a written or a video story! Great sports journalists will teach you how to do a proper interview and beat stage fright.

You will write a lot of articles and record a lot of videos where you are the main host! Are you ready to become a real sports reporter?



Every big event has a big audience, sometimes at stands, sometimes online, sometimes in front of the small screens all of the above!

You will have an amazing opportunity to see how broadcasting works!

Later, you will learn about video making and create a video for the closing ceremony of the event!

Workshops are divided into two parts: Education and Practice.



Education is happening in a study room dedicated to Workshop. Practice is happening around the venues.

## **Education** workshop schedule

### **ISF YOUNG REPORTERS**

ARRIVAL: 21.7/22.7.2023.

Welcome to Rabat!

Take a good rest!

KICK-OFF MEETING

**22.7.2023**. at **19:30** in a **study room** 

FIRST WORKSHOP: 23,7,2023,

Big Sporting Events Organization - ISF Team

9:00 - 10:00 / 10:30 - 11:30 / Recap 19:15 - 19:30

Location: Study Room

SECOND WORKSHOP: 24.7.2023.

Photography & Social Media Content Creation Noura Lamrani, Cinematography student

9:00 - 10:00 / 10:30 - 11:30 / recap 20:45 - 21:15

Location: Study Room

THIRD WORKSHOP: 25.7.2023.

School Sports Journalism & Media - Yomi Omogbeja, Africa Athletics Journalist

10:00 - 10:30 /15:00 - 16:00 /16:30 - 17:30 /Recap 20:45 - 21:15

Location: Study Room

FOURTH WORKSHOP: 26,2,2023,

Broadcasting & Video making - Katarina Sindjelic, videographer

9:00 - 10:30 / 15:00 - 17:00 / Recap 20:45 - 21:15

Location: Study Room







### FIRST WORKSHOP: 23.7.2023. Big Sporting Events Organization

workshop part 1 9:00 - 10:00 Study Room

break 10:00-10:30

workshop part 2 10:30 - 11:30 Study Room

Lunch 12:00-13:30

Shuttle to venues 14:30 Venue activities 15:00 - 17:00

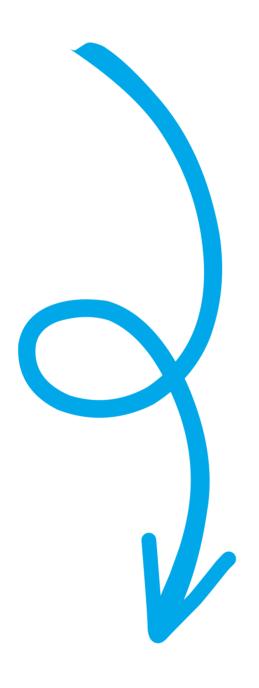
Shuttle to dinner 17:10 Dinner 18:00-19:00

Recap meeting 19:15 - 19:30 Study Room

### **Opening Ceremony**

20:00 - 21:30





SECOND WORKSHOP: 24.7.2023.
Photography & Social Media
Content Creation

workshop part 1 9:00 - 10:00 Study Room

break 10:00-10:30

workshop part 2 10:30 - 11:30 Study Room

Lunch 12:00-13:30

Shuttle to venues
16:00
Venue activities
16:30 - 18:30
Shuttle to dinner 18:40
Dinner 19:30 - 20:30

Recap meeting 20:45 - 21:15 Study Room





THIRD WORKSHOP: 25.7.2023.
School Sports Journalism & Media

Morning Brief 10:00 - 10:30 Study room

Shuttle to venues 10:45 Venue Activities 11:00 - 13:30 Venue

Shuttle to lunch 13:45 lunch 14:00 - 15:00

workshop part 1 15:00 - 16:00 Study Room

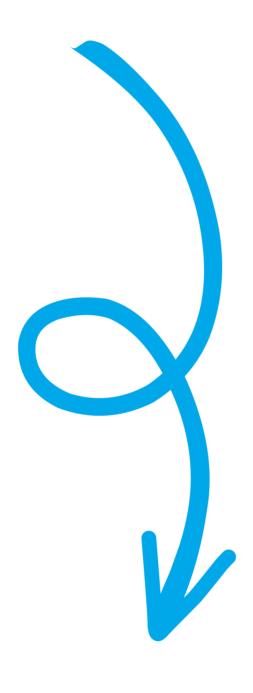
break 16:00-16:30

Workshop part 2 16:30 - 17:30

Dinner 19:30 - 20:30

Recap meeting 20:45 - 21:15





### FOURTH WORKSHOP: 26.7.2023. Broadcasting & Video making

workshop part 1 9:00 - 10:30 Study Room

Shuttle to venues 10:45 Venue activities 11:00 - 13:00

Shuttle to lunch 13:15

Lunch 13:45 - 14:45

workshop part 2 15:00 - 17:00 Study Room

Dinner 19:30 - 20:30

Recap meeting 20:45 - 21:15 Study Room



## READY TO WORK LIKE A PRO?

ISF YOUNG REPORTERS

You are on your own now!

Put the knowledge into practice!

Now when you passed workshops and practices, you are on your own now.

You'll have a lot of fun!

& Editing

Preparations

20:45 - 21:45

Make your own schedule following the events happening (training, competitions, ceremonies, educational activities, fun activities, free time...) and build your own set of tasks.

Don't forget to work in a team and deliver needed and shared goals.

### Don't be late for the Morning and Recap Meetings!

19:30 - 20:30

Recap Meeting

& Editing
Preparations
20:45 - 21:45

Here is the schedule to remind you what is there not to be missed to be experienced, visited but also communicated about:

26.7.2023.	27.7.2023.	28.7.2023.	29.7.2023.	30.7.2023.
Briefing	Briefing	Briefing	Cultural Day	Doping Workshop
9:00 - 9:30	9:00 - 9:30	9:00 - 9:30	8:30 - 13:30	all day
Competitions	Competitions	Competitions	Safegurading	Recap Meeting
9:15 - 11:30	11:15 - 13:45	9:15 - 13:45 /	Workshop	19:15 - 19:45
		17:00 - 23:00*	All day	
Fun and Skills	FIFA Workshop		•	Nations Night
Zone	13:00 - 18:00	Fun and Skills	Recap Meeting	20:00 - 21:30
		Zone	20:45 - 21:15	
Dinner	Fun and Skills			Goodbye Meeting
19:30 - 20:30	Zone	Recap Meeting		
		19:15 - 19:45		
Recap Meeting	Dinner			

Closing Ceremony\*

20:00 - 21:30



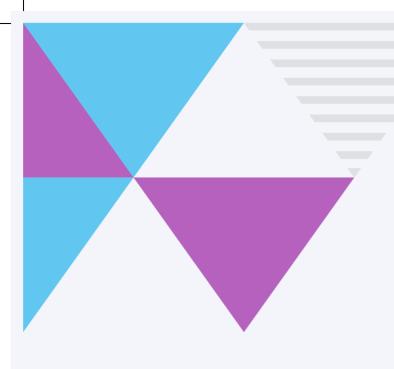
### Tips and Tricks

We got your back!



- · clean your phone storage
- · prepare extra chargers and equipment
- download the free apps for editing pictures and videos (CapCut, Inshot, ...)
- · explore what is Canva
- download Translator
- read about Sport Journalism
- · explore social media trends
- · check the TikTok and Reels trending sounds
- · learn about the sports taking place during the event
- · think about creative ideas to put into reality









# Get your certificate and enjoy!

### ISF YOUNG REPORTERS

GRAM

If you got stuck, reach for ISF Communication & PR **Manager Marija** marija@isfsports.org +32 491 90 56 24

www.isfsports.org













/@isf\_sports



