



Founded in 1972, the International School Sport Federation (ISF) is an international non-profit sport organisation, acting as the umbrella organisation and governing body for national school sport organisations around the world, organising sport, and educational events for youth from 11 to 18 years old. Base in Lausanne, Switzerland, ISF promotes a number of its own events, including single sports championships and our flagship event, the Gymnasiade.

SPORT DIRECTOR (100%)

Location: Lausanne, Switzerland

Role Overview: ISF is seeking a dynamic and experienced **Sport Director** to lead the strategic development and execution of ISF sports programs. The Sport Director will oversee the planning, coordination, and implementation of ISF sporting competitions, international federations relations, collaboration with technical commissions, ensuring alignment with the federation's vision and mission.

Key Responsibilities

1. Institutional Leadership

- Participate in Management and Executive Committee meetings to align and promote sports priorities.
- Collaborate with department directors to oversee policy, strategy, budgeting, and objectives of the Sports Department.
- Engage directly with Local Organizing Committees (LOCs) to ensure the successful organization of ISF events, in close coordination with Technical Commission Presidents (TCPs), Technical Commission Members (TCMs), Technical Directors (TDs), and representatives from International Federations.
- Foster strong relationships with International Federations, the International Olympic Committee (IOC), global stakeholders, and key organizations to enhance ISF's reach and impact.
- Contribute to the Federation's business development efforts.

2. Department Management

- Develop and implement a comprehensive sports strategy aligned with ISF's vision and goals for 2026-2030.
- Oversee the organization of ISF sports competitions, ensuring quality, safety, and inclusivity across single-sport (World School Championships), multi-sport (Gymnasiade), and emerging sports events.
- Lead the development of innovative sports programs and initiatives that promote youth participation and engagement.
- Monitor and evaluate sports activities to ensure continuous improvement and adherence to best practices.

- Validate human resources and budgetary needs with relevant departments.
- Keep the Executive Board and Session informed about key issues within the Sports, Athletes, and Medical & Scientific departments.
- Ensure compliance with laws, regulations, internal policies, and procedures within the department.
- Oversee budget management in coordination with the President and Director General.
- Define decision-making powers within the department.
- Uphold and enforce internal rules, including conduct regulations, information security policies, the Code of Ethics, staff regulations, and project management methodologies.

3. Qualifications & Skills

- Minimum of 10 years of experience in sports management, event organization, or a related field.
- Proven experience in successfully delivering single-sport and multisport events at the international level.
- Previous experience working with or as part of a Technical Commission is considered a strong advantage.
- Proven leadership and strategic planning abilities, with the ability to prioritize and efficiently manage projects.
- Comprehensive understanding of international school sport structures, systems, and governance policies.
- Excellent communication, negotiation, and interpersonal skills to engage effectively with diverse stakeholders.
- Familiarity with sports-specific technology, such as results management systems, event registration software, and data analysis tools.
- Flexibility and adaptability to work with internal and external stakeholders.
- Ability to work effectively in an international and multicultural environment.
- Capacity to perform under pressure and manage multiple priorities.
- Fluency in English; additional languages are an asset.
- Willingness to travel internationally as required.
- Candidate to being based out of Switzerland, Lausanne preferred
- A Master's degree in Sports Management, International Relations, Event Management, or a related field is preferred.

How to Apply

Interested candidates should submit the following documents to admin@isfsports.org :

- A cover letter detailing their motivation and suitability for the role.
- A comprehensive CV outlining relevant experience.
- References from previous roles in sports management or related fields.

Join ISF in shaping the future of international school sports and inspiring young athletes worldwide!